

The regular meeting of the Board of Education of the School District of Elkhart Lake-Glenbeulah was called to order by the president at 7:00 p.m. on Monday, December 17, 2018.

Roll call was taken and the following members were present: Jim Henschel, Mike Meeusen, Keith Ruh, Joel Schuler, Erica Spatz, Kim Viglietti, and District Administrator Dr. Ann Buechel Haack. Andy Martin was absent.

Also in attendance at the meeting were Ryan Faris, Debbie Hammann, Brittany Neil, Brian Feldmann, Scott Niemi, Rodney Schroeter, and Anders Waage.

Mr. Ruh offered a motion to approve the agenda as the official order of business. Ms. Viglietti seconded the motion. Motion carried, 6 ayes.

Mrs. Spatz offered a motion to approve the minutes of the November 19, 2018, regular meeting and closed session minutes and the minutes of the December 5, 2018, special meeting and closed session minutes. Mr. Schuler seconded the motion. Motion carried, 6 ayes.

The treasurer's report and voucher review were presented showing the cash balance of \$801,175.71 on November 1, 2018. November receipts totaled \$74,862.76, interest received of \$1,075.48. November disbursements totaled \$634,191.30, leaving the cash balance on November 30, 2018, of \$242,922.65. The \$242,922.65 is comprised of \$5,360.99 in Local Government Investment Pool account #1 (general), \$54,564.49 in account #2 (technology), \$154,291.75 in account #3 (HVAC), and a general fund checking account balance of \$28,705.42. Mr. Ruh offered a motion to approve the monthly financial report and voucher review. Mrs. Spatz seconded the motion. Motion carried, 6 ayes.

Mrs. Groh-Bardon presented the estimated cash flow for the month of November. She noted the receipts and salary disbursements are close to the estimated amounts. There is a difference in the non-salary disbursements because the final bill for the Tech Ed/Agri-Science renovation project was received and paid during the month of November.

Under review of 2017-18 district financial statement, Dr. Buechel Haack noted that a meeting was held with Dave Hamann to review the District's 2017-18 year-end financial statement. There are no material weaknesses with our audit, but Mr. Hamann identified two significant deficiencies we have each year due to our small District size: segregation of duties and preparation of our financial statements by our auditor. Ms. Viglietti offered a motion to approve the 2017-18 district financial statement as presented. Mr. Ruh seconded the motion. Motion carried, 6 ayes.

Under donation recognition and acceptance, Dr. Buechel Haack noted the following:

FCCLA – Thanksgiving Luncheon:	
Red and Janet Schmitt	\$20
Donation channeled through ELGEF:	
Dr. Phillip and Mrs. Charla Beukema – Enhancing Teaching and Learning Grant	\$2,000

Choir Performance Donations:

St. Thomas Aquinas Christian Women's Society	\$75
Elkhart Lake Study Club	\$50
Mike and Melissa Koehler – Marketing Ad Donation	\$300
Zoetis Industry Support Program – FFA Donation	\$2,427.70
Mary Lydolph – Donation towards Indoor Batting Cage (2) System	\$10,000

Donations made by various organization/individuals for Christmas presents, meals, etc. This helped 36 District Families (63 children):

- Grace Lutheran
- Sargento (Julie Kaboord coordinator)
- Ladies of the Lake
- FFA Giving Tree
- RStore (formerly Marshall's – adopted one EL and one Glen. family)
- Adoption of several of our school children families and individuals by various families in our community who wish to remain anonymous
- Plymouth Furniture (Shields Family) – 8 new office chairs for the ES/MS office

Mr. Schuler offered a motion to accept the above-mentioned donations and thanked the donors for their generosity. Ms. Viglietti seconded the motion. Motion carried, 6 ayes.

Under guest correspondence – public comment, Dr. Buechel Haack reminded the public that there are two Board openings.

Under guest correspondence – written comment, there was a thank you note received from the family of Larry Bray, Sr.

Dr. Buechel Haack, Mrs. Hammann, and Mr. Faris shared a follow-up evaluation with the Board on the safety drill that all schools participated in on November 27. Ms. Viglietti moved to accept for the purposes of Board review at the meeting, the written drill evaluation submitted by Principals Hammann and Faris under Section 118.07(4)(cp) of the state schedules from the ELG elementary, middle and high schools. Mrs. Spatz seconded the motion. Motion carried, 6 ayes.

Mr. Faris and Mrs. Hammann reviewed the District's Safety Plan. Mr. Ruh offered a motion to approve the District Safety Plan as presented. Mr. Schuler seconded the motion. Motion carried, 6 ayes.

Dr. Buechel Haack and Mr. Faris updated the Board on regulations and procedures that were written for the adult open gym that is held on Sunday nights.

Mr. Schuler offered a motion to approve the Early Graduation requests of Jordan Henze and Adrian Weber. Mrs. Spatz seconded the motion. Motion carried, 6 ayes.

Under approval of high school course offerings, Mr. Faris noted that American Civics, Law & Economics was added, Contemporary European History was removed, the description for Consumer Math & Finance was added, and the PE 103 Jogging course was added. Ms. Viglietti offered a motion to approve the 2019-20 High School Course Catalog as presented. Mr. Ruh seconded the motion. Motion carried, 6 ayes.

Dr. Buechel Haack explained that there are Sheboygan County School Closure Guidelines for delaying and closing schools. The determining factors are wind, temperature, and snow. The District also contacts the county highway department, bus company, and other area schools in determining a delay or school closure.

Per the 2015 Budget Bill, districts must annually report their school accountability results and inform parents of all educational options available. Dr. Buechel Haack noted that this information is posted on the school website.

Under personnel resignation acceptance/assignment approval:

- a. Mr. Schuler offered a motion to accept the resignation of Deb Buechel, Instructional Aide. Ms. Viglietti seconded the motion. Motion carried, 6 ayes.
- b. Mr. Schuler offered a motion to approve Jeff Voland as Assistant Track Coach. Mrs. Spatz seconded the motion. Motion carried, 6 ayes.

Student Council representative, Anders Waage, reported that this week is Christmas week. Activities include dress up days and volunteering opportunities for Community Service Day on Friday.

Mrs. Hamman reported on JK-8 activities including field trips, winter concerts, Fire Prevention Poster winners, and JK cookie decorating night.

Mr. Faris reported on high school activities including the Band and Choir winter concert, the practice ACT test that was given to all Juniors, and additional details were shared on the high school Community Service Day. Upcoming events include the FFA Blood Drive and “Resorting to Knock Out Cancer” week.

Under Administrative Team Goals Update, Dr. Buechel Haack noted the applications for the WTI Grant and FAB Lab Grant are submitted, and the District has started work on the open enrollment marketing advertisements.

There being no further business to come before the meeting, Mr. Schuler offered a motion to adjourn. Ms. Viglietti seconded the motion. Motion carried, 6 ayes.

Meeting adjourned at 8:00 p.m.

Board of Education Meeting Minutes
Page 4
December 17, 2018

Respectfully submitted,

Kayla Groh-Bardon
Secretary of the Meeting