

The regular meeting of the Board of Education of the School District of Elkhart Lake-Glenbeulah was called to order by the president at 7:00 p.m. on Monday, April 15, 2019.

Roll call was taken and the following members were present: Jim Henschel, Mike Meeusen, Keith Ruh, Joel Schuler, Andy Martin, Erica Spatz, Kim Viglietti, and District Administrator Dr. Ann Buechel Haack.

Also in attendance at the meeting were Ryan Faris, Debbie Hammann, Brittany Neil, Sarah Rudnick, Sarah Tegen, Rodney Schroeter, Raistlin Lopez-Lloyd, Finn Shields, and Anders Waage.

Mr. Ruh offered a motion to approve the revised agenda as the official order of business with the addition of #20 – Proposal for Date Change for May 20th Regular Board Meeting/Tentative Approval. Ms. Viglietti seconded the motion. Motion carried, 7 ayes.

Mrs. Spatz offered a motion to approve the minutes of the March 18, 2019, regular school board meeting and closed session minutes. Mr. Schuler seconded the motion. Motion carried, 7 ayes.

The treasurer's report and voucher review were presented showing the cash balance of \$2,854,366.39 on March 1, 2019. March receipts totaled \$428,347.81, interest received of \$5,433.06. March disbursements totaled \$696,668.23, leaving the cash balance on March 31, 2019, of \$2,591,479.03. The \$2,591,479.03 is comprised of \$2,037,354.18 in Local Government Investment Pool account #1 (general), \$215,739.74 in account #2 (technology), \$316,087.22 in account #3 (HVAC), and a general fund checking account balance of \$22,297.89. Ms. Viglietti offered a motion to approve the monthly financial report and voucher review. Mr. Ruh seconded the motion. Motion carried, 7 ayes.

Mrs. Groh-Bardon presented the estimated cash flow for the month of March. She noted the final payment on the State Trust Fund loan was made this month. Cash receipts are more than estimated primarily due to the increase in Per Pupil Aid received when comparing last school year to this school year. The increase was figured coming in during a different month. Other factors affecting the increase in cash receipts include the Kohl Family Foundation donation and the worker's compensation dividend that were received this month.

Under donation recognition and acceptance, Dr. Buechel Haack noted the following:

TOSA Foundation – WTI Round 13 Grant:	\$21,000
Makerspace equipment/training	
Jason & Wendy Kossman: Band	\$50
Anonymous: Volleyball	\$100
Jean Mersberger: Volleyball	\$50
Marketing Ad Donations: Total - \$2,867.54	
-ELG Education Foundation:	\$600
-ELG PTA:	\$600
-MS Student Government:	\$175
-HS Student Government:	\$175
-ELG Staff:	\$405

Board of Education Meeting Minutes
Page 2
April 15, 2019

-Mike & Melissa Koehler:	\$300
-Joel Schuler & Becky Johnston:	\$100
-Ann Buechel Haack:	\$142.54
-Andrew & Kim Viglietti	\$350

Mrs. Spatz offered a motion to accept the above-mentioned donations and thanked the donors for their generosity. Mr. Meeusen seconded the motion. Motion carried, 7 ayes.

There was no guest correspondence – public comment.

Under guest correspondence – written comment, a thank you note was received from Dr. Ann Buechel Haack for the flowers and plant received during her surgery recovery.

The Oaths of Office were read and signed by Jim Henschel, Sarah Rudnick and Sarah Tegen. The Board thanked Mr. Ruh and Mr. Martin for their years of service.

Mr. Faris introduced Raistlin Lopez-Lloyd, state wrestling competitor, and Finn Shields, wrestling team member. They shared their experiences from the wrestling season and the state competition and their expectations and goals for next year.

The Global Education Scholar participants were unable to attend the meeting due to the re-scheduled softball game. A tentative date was set for Wednesday, May 8, for the students to present their portfolios to the Board.

Mr. Faris gave an update on the World Language Club travel experience that will take place in the summer of 2019. Mrs. Corbin and nine participants will be traveling to Madrid, Seville, Granada, Costa del Sol, Ceuta, and Tetouan to experience the different cultures from June 17 through June 25.

Under appointment of legal counsel, Mr. Meeusen offered a motion to approve Tony Renning of Strang, Patteson, Renning, Lewis and Lacy as the District's legal counsel. Mr. Martin seconded the motion. Motion carried, 7 ayes.

Under appointment of the official school newspaper, Ms. Viglitti offered a motion to continue using The Review as the official school newspaper. Mr. Ruh seconded the motion. Motion carried, 7 ayes.

Under the appointment of depositories, Mr. Schuler offered a motion to approve National Exchange Bank & Trust and the Local Government Investment Pool as depositories. Ms. Viglietti seconded the motion. Motion carried, 7 ayes.

Under the appointment of a delegate for the CESA convention, Kim Viglietti volunteered to be the delegate.

April 15, 2019

Dr. Buechel Haack updated the Board on the progress of the referendum maintenance projects. Meetings have been conducted with Geoff Bray, Steve Schmitt and Eric Williams of Jos. Schmitt Construction, various sub-contractors and engineers, and staff members to finalize the plans by the end of April. She added a project walk through was held on Monday, April 7, to bid on the HVAC Phase II project - to replace 5 roof top units at the high school. Of the two bids received, Mr. Schuler offered a motion to approve the recommendation to accept Rohde Brothers – Bid A to complete the HVAC Phase II project. Mrs. Spatz seconded the motion. Motion carried, 7 ayes.

Under Approval of Resolution of School Board Authorization of State Trust Fund Loan for Referendum Renovation Projects, Mrs. Spatz moved to approve the following Resolution of School Board Authorizing Loan:

RESOLVED that we, the members of the School Board of the School District of Elkhart Lake-Glenbeulah, Wisconsin, duly assembled in meeting according to law this 15th day of April, 2019 approve and authorize that application be made by the President and Clerk of the School Board to the Board of Commissioners of Public Lands for a State Trust Fund loan in the amount of Eight Hundred Thousand and 00/100 Dollars (\$800,000.00) for the purpose of financing auditorium and FCS classroom/labs renovations and athletic field upgrades. The loan is to be repaid within 5 years from the 15th day of March preceding the date the loan is made. The loan is payable in annual installments with interest at the rate of 4.00 percent per annum, from the date of making the loan to the 15th day of March next and thereafter annually as provided by law.

BE IT FURTHER RESOLVED that there is levied on all the taxable property within the School District of Elkhart Lake-Glenbeulah a direct, irrepealable annual tax sufficient in amount to pay the principal and interest on the loan as they become due.

BE IT FURTHER RESOLVED that we, the members of the School Board of the School District of Elkhart Lake-Glenbeulah, Wisconsin, do intend to use our exemption authority within the purview of Section 67.12(12)(e)2g, Wisconsin Statutes, for the application of this loan.

Ms. Viglitti seconded the motion. Motion carried, 7 ayes.

Dr. Buechel Haack shared our initial health insurance quote from WCA/Group Health Trust was projected at a 12% increase. This was due to several large claims that occurred and/or are pending. Partnering with Ansay (our insurance consultant), we are working with WCA to make plan modifications to lower this to a single digit increase. Ansay and WCA did suggest bidding out the dental, as both feel a better rate could be found. Recommended health and dental insurance proposals will be shared at a special board meeting or at the next regular board meeting.

Under personnel contract/assignment approvals/resignation acceptances:

- A. 1. Mr. Schuler offered a motion to approve the resignation of Debbie Hammann, Elementary/Middle School Principal. Ms. Viglietti seconded the motion. Motion carried, 7 ayes. The Board thanked Mrs. Hammann for her service.
- A. 2. Ms. Viglietti offered a motion to approve Debbie Hammann – Director of Special Ed./Pupil Services (.50 FTE). She will also help mentor the new ES/MS principal transition into his/her new role. Mr. Ruh seconded the motion. Motion carried, 7 ayes.
- B. Mr. Schuler offered a motion to approve Bridget Reiss – Food Service Director (.81 FTE). Ms. Viglietti seconded the motion. Motion carried, 7 ayes.
- C. Mrs. Spatz offered a motion to approve Brittany Neil – HS English Teacher. Mr. Martin seconded the motion. Motion carried, 7 ayes.
- D. Mr. Martin offered a motion to approve Mike Koehler – Varsity Boys’ Basketball Coach. Mr. Meeusen seconded the motion. Motion carried, 5 ayes, 2 nays.

Dr. Buechel Haack gave an update on the principal interview process. There were 47 applications submitted for the position. Dates for first round interviews were April 10 and April 16. The second round of interviews will be held on Tuesday, April 23, with selected administration and 3 appointed Board members, Mr. Henschel, Mr. Meeusen, and Mrs. Spatz.

Mr. Meeusen offered a motion to approve the increase of the liquidated damages listed in the teaching contract as the following: After July 1: \$1,000; After August 1: \$1,500; and After First Student Day of School: \$2,000. Mr. Ruh seconded the motion. Motion carried, 7 ayes.

Mr. Schuler offered a motion to change the May regular board meeting date to Tuesday, May 14, at 7:00 p.m. Ms. Viglietti seconded the motion. Motion carried, 7 ayes.

Student Council representative, Anders Waage, reported on the hygiene drive and the Staff vs. Seniors basketball game.

Mrs. Hammann reported on JK-8 activities including the National Library Week Trivia Contest, the middle school spring concert, Destination Imagination teams that competed at state, the middle school wrestling conference tournament, and the start of middle school track. She added Kat Miller qualified for the National History Bee. Upcoming events include MAPS testing and the PTA fundraiser on April 25.

Mr. Faris reported on high school activities including the NHS recycling event, 3rd quarter student achievement, the FBLA state conference, the FCCLA state competition with two national qualifiers (Max Borland and Yoshi Sesoko), state results for Forensics (Kaylin Kalbacken received gold), and the HS play. He added spring sports are all underway.

Under administrative team goals update, Dr. Buechel Haack shared many compliments were given on the organization of the District website during the principal interview process. Dr. Buechel Haack credited marketing intern, Bryce Risch, for keeping the website up-to-date.

There being no further business to come before the meeting, Mr. Martin offered a motion to move into closed session pursuant to Section 19.85(1)(c) Wisconsin Statutes for consideration of compensation/performance of administration/management/confidential, certified and support staff over which the Board has jurisdiction. Mrs. Spatz seconded the motion. Mr. Henschel invited Sarah Rudnick and Sarah Tegen into closed session. Roll call vote: Henschel-yes, Martin-yes, Meeusen-yes, Schuler-yes, Ruh-yes, Spatz-yes, Viglietti-yes. Motion carried, 7 ayes.

Return to open session at 9:13 p.m.

Mr. Ruh offered a motion for the certified staff to have a zero base increase but receive full step increases if established criteria is met from performance evaluations. This could result in a potential 2.831% increase in certified staff total salary. Mr. Meeusen seconded the motion. Motion carried 7 ayes.

Mr. Schuler offered a motion to increase the support staff wages by \$.40/hour for a total increase of 2.47% of total package (Note: CPI = 2.44%). Mr. Meeusen seconded the motion. Motion carried 6 ayes. Mr. Martin abstained.

Mr. Ruh offered a motion to increase the administration/confidential compensation at CPI for the Director of Building and Grounds and District Administrator. Other administrative increases were accepted as proposed with the goal of having the salaries be more comparable to others in the area or to continue to work towards meeting that level. The salary for the new position of .5 FTE Director of Special Education/Pupil Services was set at \$45,000 (based on \$90,000 comparable full-time FTE amount).

There being no further business to come before the meeting, Mr. Ruh offered a motion to adjourn. Mr. Schuler seconded the motion. Motion carried, 7 ayes.

Meeting adjourned at 9:17 p.m.

Respectfully submitted,

Kayla Groh-Bardon
Secretary of the Meeting