



Elkhart Lake – Glenbeulah School District

DISTRICT OFFICE / HIGH SCHOOL

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ELEMENTARY / MIDDLE SCHOOL

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Fall 2020

To: Parents/Guardians of Students in grades 9-12

This letter provides important information on the Wisconsin statewide Academic and Career Planning (ACP) implementation for all students in grades 6-12 and what it will look like at Elkhart Lake-Glenbeulah High School.

We have aligned the Academic and Career Planning curriculum for middle and high school students to support all students for whatever pathway they choose beyond high school. At each grade level, students are given the opportunity to reflect on these components with a variety of lessons, activities, exposures, and experiences within ELGHS curriculum.

What Is ACP?

Academic and Career Planning, or ACP, is a student-driven, adult-supported process in which students create their own vision for success after high school. The expectation is for all ELGHS students to be College and Career Ready when they leave ELGHS. In other words, we want our graduates to have the ability, opportunities, and exposure to choose whether to go to college, a technical school, the military, or to the workforce. ACP is more about the process than it is about the plan, as students may find that their plans and career vision may change throughout their middle and high school careers (Wisconsin Department of Instruction, PI-26).

What Are the Components of ACP?

ACP is comprised of four different components that are designed to engage students in making informed-based decisions about their post-secondary plans.

Know-Who am I?

Explore-What do I want to do?

Plan- How do I get there?

Go- Do it

Grade Level Outcomes

9th Grade Focus:

- Develop high school level study skills
- Learn careers and opportunities

10th Grade Focus:

- Explore careers and finances

11th Grade Focus:

- Create post high plan

12th Grade Focus:

- Execute plan
- Review plan

ACP Portfolio

To meet ELGHS graduation requirements, all seniors will complete a portfolio. The portfolio should be a reflection of student learning and growth throughout their high school career. The portfolio is a collection of material (over four years of high school) that reflects the students' academic progress, personal development, future dreams, and may be a useful tool for resume writing, college applications, scholarship writing, interviews, and applying for jobs. Students will use google sites and Xello to create their portfolio. The portfolio requirements (portfolio required for graduation) include:

- 8 artifacts and reflections
- Completed resume
- Completed cover letter
- Senior Interview with ACP advisor (1st Semester)
- Senior Professional Interview and feedback (February/March 2021)
- Senior Exit Interview with ACP Advisor (4th Quarter)
- Community Service (20 hours)

All of the above components are part of the ACP portfolio which is a requirement for graduation from ELGHS

What Can Parents Do to Help?

As important stakeholders in developing and supporting your child We have included some tips and resources you can use to review and help develop your child's plan.

- Become familiar with the 16 career clusters: <http://www.wicareerpathways.org/>
Discuss and ask your child to share plans they have for post-secondary
- Help your child recognize subjects they are interested in and what classes are needed to accomplish their personal goals.
- Attendance is expected on all ACP activities on early release days. (Please remember some activities are part of the portfolio and the portfolio is a requirement for graduation)
- There are more resources about ACP on the Wisconsin Department of Public Instruction: <https://dpi.gov/acp>

ACP Plan for 2020-2021

- Our ACP Team (teachers, counselor, and principal) will continue to meet to discuss the ACP programming for the 2020-2021 school year and moving forward.
- We will provide 40 minutes once a month for ACP lessons and activities (grade specific) with the goal of developing informed-based post-secondary plans, working on portfolios, and college and career ready experiences.
- Students will be exposed to a variety of business leaders, professionals, career related skills, and off-campus visits to businesses, technical colleges, and 2 & 4 year colleges/universities.
- 12th grade students will be using google sites to complete their portfolio while 9th- 11th grade students will be using Xello (formerly Career Cruising) to complete their portfolio.
- Parents by request, will be provided their own log-in for Xello, as this would be a way for parents to review what their child has accomplished in their portfolio.

If you have any questions about ACP or your student's portfolio, please contact Mr. Faris or Mrs. Bunyea

Ryan Faris
ELGHS Principal