

The regular meeting of the Board of Education of the School District of Elkhart Lake-Glenbeulah was called to order by the president at 7:01 p.m. on Monday, June 18, 2018.

Roll call was taken and the following members were present: Jim Henschel, Keith Ruh, Andy Martin, Mike Meeusen, Joel Schuler, Kim Viglietti, Erica Spatz, and District Administrator Dr. Ann Buechel Haack.

Also in attendance at the meeting were Ryan Faris, Debbie Hammann, Brian Feldmann, Bill Johnston, and Rodney Schroeter.

Mr. Ruh offered a motion to approve the agenda as the official order of business. Ms. Viglietti seconded the motion. Motion carried, 7 ayes.

Mr. Schuler offered a motion to approve the minutes of the May 21, 2018, regular and closed session minutes and the minutes of the June 7, 2018, regular and closed session minutes. Mr. Ruh seconded the motion. Motion carried, 7 ayes.

The treasurer's report and voucher review were presented showing the cash balance of \$2,133,570.03 on May 1, 2018. May receipts totaled \$65,950.14, interest received of \$3,040.07. May disbursements totaled \$491,307.71, leaving the cash balance on May 31, 2018, of \$1,711,252.53. The \$1,711,252.53 is comprised of \$1,171,132.99 in Local Government Investment Pool account #1 (general), \$212,410.94 in account #2 (technology), \$311,116.09 in account #3 (HVAC), and a general fund checking account balance of \$16,592.51. Mr. Ruh offered a motion to approve the monthly financial report and voucher review. Ms. Viglietti seconded the motion. Motion carried, 7 ayes.

Mrs. Groh-Bardon presented the cash flow for the month of May. Actual ending cash remains above what was estimated. As for June, a portion of the summer projects will be paid for in the month of June, and grants will be claimed prior to June 30.

Ms. Viglietti offered a motion to approve the transfer from Fund 10 to Fund 27 to zero out Fund 27. Mr. Martin seconded the motion. Motion carried, 7 ayes.

Under donation recognition and acceptance, Dr. Buechel Haack noted the following:

ELG PTA:

Donation to help fund JK – Grade 8 field trips in 2017-18	\$2,550
Donation to purchase a new Laminator (Teacher Appreciation Gift)	\$300
American Transmission Company & Milwaukee Bucks: Donation for tree planting on school grounds (Mr. Moore)	\$225
Grace Lutheran Church: Help support summer school registration fees for families with financial needs	\$700
Elkhart Lake Study Club: Reading Program Support	\$100
ELGEF:	
FCCLA National Competitor Donation	\$150
History Bee National Competitor Donation	\$150

Board of Education Meeting Minutes

Page 2

**June 18, 2018**

Kohl's Grant (Leaddog Marketing Group):

Milwaukee Art Museum Field Trip – Hammes	\$882
Neva Hodge-Lemorande: Scholarship Donation – A. Klemme	\$1,000

Mr. Schuler offered a motion to accept the above-mentioned donations and thanked the donors for their generosity. Ms. Viglietti seconded the motion. Motion carried, 7 ayes.

There was no guest correspondence – public comment.

Under guest correspondence – written comment, thank you notes were received from Laura Nevins, Pat Van Duerm, Anne Hatas, and Sandy Hein.

Brian Feldmann gave an update on maintenance projects:

1. Asbestos abatement is done in the hallway by the tech ed area and lower level on West side of the gym; the landings on the East side of gym to happen yet this summer
2. Agri-Science/Tech. Ed. Renovation: the demo has started for the project
3. Kohl Fitness Center Renovation: rubber flooring has been installed, painting has been completed, and some new equipment has been purchased
4. Painting: Mr. Schuler offered a motion to approve the Schwaller's Painting & Staining Estimates to paint the MS gym ceiling/upper part of wall, band room, and shop room (woodshop and ceiling, railing, and welding room walls). Mrs. Spatz seconded the motion. Motion carried, 7 ayes.

Mr. Ruh offered a motion to approve the 2018-19 Meeting Schedule as presented. Ms. Viglietti seconded the motion. Motion carried, 7 ayes.

Dr. Buechel Haack reviewed the 2018-19 preliminary budget and asked for approval. The budget is estimated at this time and will be presented at the District annual meeting. The budget is finalized in October when the following are known: State aid, Equalized value, and the 3<sup>rd</sup> Friday count of enrollment. The 2018-19 preliminary budget is based upon flat enrollment projections and a 0% increase in equalized values. Mr. Schuler offered a motion to adopt the budget as presented with the levy set at \$5,093,611 and a mill rate of 7.59559. Ms. Viglietti seconded the motion. Motion carried, 7 ayes.

Ms. Viglietti offered a motion to apply for a Wisconsin Bank & Trust purchase card and designate the District Administrator as authorized officer of the account. Mr. Ruh seconded the motion. Motion carried, 7 ayes.

Dr. Buechel Haack recommended utilizing line-of-credit borrowing from National Exchange Bank & Trust for the 2018-19 school year. Ms. Viglietti offered a motion to continue with National Exchange Bank & Trust and to move for approval of a Tax and Revenue Anticipation Note in an amount not to exceed \$1,000,000 for the operation and maintenance of the Elkhart Lake-Glenbeulah School District for the 2018-19 school year starting July 1, 2018 through June 30, 2019. Mr. Martin seconded the motion. Motion carried, 7 ayes.

Dr. Buechel Haack shared initial feedback on the community survey results. She also thanked the community for the time they took to take the survey. The results were very favorable.

Under feedback on ELGHS 100<sup>th</sup> Graduation Celebration, Dr. Buechel Haack shared the events of the ceremony and the reception, and read a Proclamation from Sheboygan Board Chairman, Mr. Thomas Wegner. She thanked the people who helped with organizing the celebration.

Mr. Schuler offered a motion to approve the CESA 7 contracts for 2018-19 as presented. Mr. Ruh seconded the motion. Motion carried, 7 ayes.

Under approval of resignations/acceptance of personnel contracts:

a. Mr. Spatz offered a motion to approve purchased service contracts listed below:

- Rehab Resources: PT/OT
- Jennifer Kiekhoefer: Speech/Language Consultant
- Catharine Knaus: School Psychologist
- Linda Faris: School Nurse

Ms. Viglietti seconded the motion. Motion carried, 7 ayes.

b. Lakeland University student, Bryce Risch, will be starting in Fall as the new marketing intern.

Mrs. Hammann reported on JK-8 activities including the student of the quarter, the outstanding 8th grade student, end of the year field trips, the 2<sup>nd</sup> grade play, Kindergarten graduation, and the PTA carnival. She added summer school started today, June 18.

Mr. Faris reported on high school activities including graduation, finals, and summer school. Upcoming events include staff workshops and meetings, athletic code meetings, and FCCLA Nationals. He added ELGHS was a recipient of a 2017 Wisconsin Advanced Placement Advisory Council PaceSetter Award for student participation and performance on the 2017 College Board Advanced Placement Exams.

Under collective administrative goals update, Dr. Buechel Haack shared meetings are scheduled with staff members on handbooks and Leslie Corbin on French 3 and 4, and emails have been sent to Bill Foster and Mike Clark to set up a day to meet on the survey results and upcoming referendum. She added the auditors will be here on June 19.

There being no further business to come before the meeting, Mr. Ruh offered a motion to move into Closed Session Pursuant to Section 19.85 (1)(c) to Consider Compensation and Performance Evaluation for Administration, Management/Supervisory, Confidential Staff. Ms. Viglietti seconded the motion. Roll call vote: Henschel-yes, Martin-yes, Schuler-yes, Meeusen-yes, Ruh-yes, Viglietti-yes, Spatz-yes. Motion carried 7 ayes. Mr. Henschel invited Ryan Faris and Debbie Hammann into closed session.

Return to open session at 9:07 p.m.

Board of Education Meeting Minutes

Page 4

**June 18, 2018**

There being no further business to come before the meeting, Mr. Martin offered a motion to adjourn. Mr. Ruh seconded the motion. Motion carried, 7 ayes.

Meeting adjourned at 9:08 p.m.

Respectfully submitted,

Kayla Groh-Bardon  
Secretary of the Meeting