

The regular meeting of the Board of Education of the School District of Elkhart Lake-Glenbeulah was called to order by the president at 7:00 p.m. on Monday, January 23, 2017. The original meeting date of January 16 was postponed due to inclement weather.

Roll call was taken and the following members were present: Jim Henschel, Keith Ruh, Scott Heinig, Mike Meeusen, Joel Schuler, Kim Viglietti, and District Administrator Dr. Ann Buechel Haack. Andy Martin was absent.

Also in attendance at the meeting were Ryan Faris, Nik Yasko, Beth Roehl, Rodney Schroeter, Aryka Klemme, Lauren Boos, Meredith Boos, Jade Henschel, Mitchel Jensen, Jeffery Fredricks, Chelsea Winscher, and Allison Satori.

Mr. Ruh offered a motion to approve the agenda as the official order of business. Ms. Viglietti seconded the motion. Motion carried, 6 ayes.

Mr. Ruh offered a motion to approve the minutes of the December 19, 2016, regular school board meeting minutes. Ms. Viglietti seconded the motion. Motion carried, 6 ayes.

The treasurer's report and voucher review were presented showing the cash balance of \$83,140.36 on December 1, 2016. December receipts totaled \$184,339.26, interest received of \$21.95, and one stipend totaling \$100.00. December disbursements totaled \$504,322.70, line of credit in use by the district \$260,000.00, leaving the cash balance on December 31, 2016, of \$23,278.87. The \$23,278.87 is comprised of \$2,047.89 in Local Government Investment Pool account #1 (general), \$5,535.97 in account #2 (technology), \$3,450.52 in account #3 (HVAC), and a general fund checking account balance of \$12,244.49. Mr. Heinig offered a motion to approve the monthly financial report and voucher review. Mr. Meeusen seconded the motion. Motion carried, 6 ayes.

Mrs. Groh-Bardon reviewed the estimated cash flow for the month of December. It was noted that the line of credit is in use by the district. Almost all of the January tax settlement has come in so the line of credit has been paid back.

Under donation recognition and acceptance, Dr. Buechel Haack noted the following:

Sargento – General Donation for Parking Lot Use	\$250
Phillip and Charla Beukema – Enhancing Teaching and Learning Award Program	\$2,000
Kohl Family Foundation – Kohl Technology Center Annual Maintenance	\$12,000
Patti Zuelke – Donated “Fall Play Supervision” Stipend Back to the District	\$40

Mr. Heinig offered a motion to graciously accept the above-mentioned donations and offered deep appreciation to the donors for their generosity and support. Ms. Viglietti seconded the motion. Motion carried, 6 ayes.

January 23, 2017

Under financial statement overview – auditor’s report, Dr. Buechel Haack noted that a meeting was held with Dave Hamann to review our 2015-16 year-end financial statement. Overall, he felt that an excellent job was done on budgeting, with actuals overall being very close to estimates. The areas of operations that were significantly higher were due to the HVAC costs and administrative services for legal fees. According to Mr. Hamann, there are no material weaknesses with our audit, but he recognizes the two significant deficiencies we have each year due to our small District size: segregation of duties and preparation of our financial statements by our auditor.

Dr. Buechel Haack has been working with our auditor, Dave Hamann, and Bruce Anderson from DPI on a procedure that will be implemented by the District to account for operational/maintenance/personnel services used by the Day Care but currently being funded by the District. Laws governing Fund 80 (Community Service/Day Care) have become much more restrictive in recent years. New processes and procedures have been put in place to address the District’s needs and also meet the statutory requirements. This change in the accounting procedures will begin in the 2016-17 school year, with revenue being recorded in both Fund 80 and Fund 10 in order to offset the operational and maintenance costs of the Day Care.

Under guest correspondence, Ms. Viglietti noted that thank you notes were received from Chris Littig, the Joan Buechel family, Anne Hatas, the Green family, and the family of Chef Robert (Bob) Johnson.

Mr. Faris introduced State Qualifiers, Lauren and Meredith Boos, from the Kiel/Elkhart Lake-Glenbeulah Co-op Girls’ Swim Team. Both members had an exciting experience. They thanked the board for the support and encouragement of the swim co-op program.

Mrs. Roehl introduced five members of the Youth Apprenticeship Program:

Jade Henschel	Osthoff Resort – Hospitality Pathway
Mitchel Jensen	Falcon Transportation – Transportation Pathway
Jeffery Fredricks	RCS Empowers – Manufacturing Pathway
Chelsea Winscher	Athrop East Wind Dairy – Agriculture Pathway
Allison Satori	Johnsonville Foods – BioLab

The program is offered to all high school students. The students answered questions about their experiences and all gave positive feedback on the Youth Apprenticeship Program.

Under open enrollment availability determination/regular education and special education, Dr. Buechel Haack noted that per DPI directive, each District must designate the number of open enrollment spaces available at each grade for the 2017-2018 school year. The District does not intend to set spacing needs, or deny applications due to space, when acting on open enrollment applications for regular education students. For special education students, the District is setting the limits on spaces for open enrollment at 6

January 23, 2017

spaces for grades K-8 Cross Categorical and 3 spaces for grades 9-12 Cross Categorical, though noted a decision will be made in each individual case depending on the availability in the ELG District of servicing/programming as specified in the IEP. Mr. Schuler offered a motion to approve the recommendations for spaces available in regular education and special education open enrollment. Mr. Ruh seconded the motion. Motion carried, 6 ayes.

Mr. Heinig offered a motion to approve the co-curricular assignment resignation of Jodie Entringer as the M.S. 8th Grade Girls' Basketball Coach. Ms. Viglietti seconded the motion. Motion carried, 6 ayes.

Student council representative, Aryka Klemme, reported that during Christmas week, students visited Cedar Landing and played Bingo with the residents. Student council is working on setting a date for the Winter Formal.

Dr. Buechel Haack reported on JK-8 activities including the History Bee, MAP testing, National Scripps Spelling Bee, Drama Club, and the teacher in-service that included Academic Career Planning (ACP). The end of second quarter was on January 19.

Mr. Faris reported on high school activities including the Big East Band and Choir Honors Concert, Coaches vs. Cancer, finals have just finished up, and students have started scheduling classes for next school year. It was also noted that beginning in 2017-18, DPI will require/ensure that every school board is providing academic and career planning services to pupils enrolled in grades 6 to 12 in the School District. Academic Career Planning (ACP) is a personalized plan to help students become academically and career ready.

Under Collective Administrative Goals Update, Dr. Buechel Haack noted Steve Schmitt with Jos. Schmitt Construction and the ELG Education Foundation have started fundraising for the all-inclusive playground. Administration is working on re-designing the website. The goal of the website is to have ease of use for current and perspective families.

There being no further business to come before the meeting, Mr. Heinig offered a motion to move into Closed Session to Discuss Annual Review and Continuation of Administrative Contracts, Both Pursuant to Section 19.85 (1)(c) and (f) of the Wisconsin Statutes. Mr. Schuler seconded the motion.

Return to open session at 8:10 pm.

Mr. Schuler offered a motion to offer a 2-year contract to Mrs. Debbie Hammann. Mr. Ruh seconded the motion. Motion carried, 6 ayes.

Board of Education Meeting Minutes

Page 4

January 23, 2017

There being no further business to come before the meeting, Mr. Heinig offered a motion to adjourn. Mr. Ruh seconded the motion. Motion carried, 6 ayes.

Meeting adjourned at 8:12 p.m.

Respectfully submitted,

Kayla Groh-Bardon
Secretary of the Meeting